



**MAR ATHANASIUS COLLEGE (AUTONOMOUS)**  
**KOTHAMANGALAM**  
(Affiliated to Mahatma Gandhi University)

**Rules Relating to the Grant of Condonation of Shortage of Attendance**

1. Every candidate has to secure a minimum of 75% attendance (73% for Girl students) of the total duration of the semester.
2. Candidates having shortage of attendance up to 10% can apply for condonation of shortage in the prescribed form on genuine grounds.
3. The application for condonation shall be accompanied by the receipt of condonation fee.
4. The fee for application for condonation of shortage of attendance shall be **Rs. 1000/- (Rupees One Thousand only)**. Fee shall be paid in the College Office.
5. The application for condonation of shortage of attendance shall be submitted in the College Office.
6. Candidate can seek condonation of shortage of attendance only once during the programme.
7. In case the shortage of attendance is beyond condonable limit such students must repeat the programme for making up the shortage of attendance to become eligible for appearing the examination.
8. It is up to the discretion of the Principal to decide on the merit of application for condonation.

Principal